

WAIVER AND ACKNOWLEDGEMENT

ONSITE MEDIA/FILM REQUEST

This Waiver and Acknowledgement has been signed on the date set forth below by the undersigned in favor of the Tulsa City-County Library's Public Relations Policy regarding onsite media/film requests.

The undersigned acknowledges, understands and agrees as follows:

- The undersigned agrees to list intent of onsite media/film request in the space provided below
- The undersigned agrees to use media and film materials in an appropriate manner which reflects the original intent provided
- If the intent of the media/film request does not directly relate to the library, the undersigned agrees NOT to include any audio or video elements which may identify the library or its location
- The undersigned agrees NOT to capture images, video or audio of library staff without prior consent
- The undersigned acknowledges and understands that onsite media/film approval does not necessarily reflect library endorsement

The undersigned has evidenced their acknowledgement, understanding and agreement with respect to the foregoing by signing this document below.

I ACKNOWLEDGE that I have received and reviewed this document.

Signature

Date

Organization

Library Location

Request Intent: _____
